



UNIVERSIDADE DOS AÇORES

RECTORY

Notice N.º 61/2025

Admission to the PhD Programme in História Insular e Atlântica (séculos XV – XX)

In accordance with article 179 of the General Regulations for Doctoral Programmes at the University of the Azores, applications are now open for the Doctoral Programme in História Insular e Atlântica (séculos XV – XX), at Ponta Delgada campus.

1. Vacancies

1.1. Number of vacancies for stage one: 10.

1.2. Number of vacancies for stage two: number of vacancies equal to the number of vacancies left over from stage one.

2. Access conditions

Students can apply:

- a) Holders of a master's degree in areas considered related;
- b) Holders of a bachelor's degree or legal equivalent, with a particularly relevant academic or scientific curriculum that is recognised by the Scientific Council as attesting to their ability to carry out this doctorate;
- c) Holders of an academic, scientific or professional curriculum that is recognised by the Scientific Council as attesting to their ability to carry out this doctorate and demonstrate extensive experience in the area of study of the course.

3. Applications

3.1. Applications will be processed according to the following timetable:

Stage One	
Application deadline	March 31 st to May 16 th
Validation of applications	Until May 23 rd , 2025
Selection and ranking of candidates	Until May 30 th , 2025
Approval by the Scientific Council	Until June 5 th , 2025
Publication of the provisional ranking lists	Until June 12 th , 2025
Prior hearing	June 13 th to 17 th , 2025
Announcement of the ranking lists	Until June 19 th , 2025
Registration and enrolment	June 20 th -27 th , 2025



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Stage Two	
Application deadline	June 28 th to August 15 th , 2025
Validation of applications	Until August 22 nd , 2025
Selection and ranking of candidates	Until September 5 th , 2025
Approval by the Scientific Council	Until September 12 th , 2025
Publication of the provisional ranking lists	Until September 15 th , 2025
Prior hearing	September 16 th to 18 th , 2025
Announcement of the ranking lists	Until September 19 th , 2025
Registration and enrolment	September 20 th to 24 th , 2025

3.2. A submissão de candidaturas realizar-se-á exclusivamente por via eletrónica disponível em <https://infoforestudante.uac.pt/>, devendo as mesmas ser instruídas com os seguintes documentos:

3.2. Applications will only be submitted electronically at <https://infoforestudante.uac.pt/>, and must be accompanied by the following documents:

- a) Completed application form;
- b) Detailed curriculum vitae (allowing a judgement of merit or preference) accompanied by the appropriate supporting documents (Employment contracts; Company declarations; Diplomas; Certificates; etc.);
- c) Certificate(s) of qualifications, issued by the competent authority, indicating the marks obtained and mentioning the final average of the course (students from the University of the Azores are exempt from presenting this type of document, having to present only the certificate proving completion of the course with the final average);
- d) Motivation letter.

Note 1: Whenever the documents mentioned are in a foreign language other than Spanish, French or English, a translation into Portuguese must be presented by a translator recognised by the Portuguese diplomatic representation.

3.3. Uploading documents and supporting documents via the Internet portal is compulsory and does not exempt the original or duly authenticated documents from being delivered to the Academic Management Service, whenever the Academic Management Service deems it necessary.

3.4. All documents proving qualifications obtained abroad, whose original language is



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4. Application and tuition fees

4.1. The application fee is 70 € (non-refundable). Payment must be made by ATM reference. Only applications for which payment has been made until the application deadline will be considered valid.

4.2. Applicants who can prove that they live abroad must pay by bank transfer until the deadline and must contact the Academic Management Service at queroestudar@uac.pt, or by [credit card](#) via the website - <https://pagamentos.reduniq.pt/payments/3042992/universidadedosacores/>

4.3. Enrolment and registration on the course requires the payment of a tuition fee of €1,665 (one thousand six hundred and sixty-five euros) or the new amount suggested by the DHFA coordinator if approved by a higher authority.

5. Admission and ranking

5.1. Candidates will be ranked based on the following criteria:

- a)** Classification of master's degree (30%);
- b)** Classification of bachelor's degree (20%);
- c)** Scientific curriculum, in particular research experience and publications (30%);
- c)** Professional experience (20%);

5.2. Candidates' CVs and professional experience will be assessed based on the criteria set out in the attached grid (Annex I).

5.3. Whenever the number of applications is less than or equal to the total number of vacancies, and once the entry conditions have been verified, the candidates will not be sorted, and for the purposes of publicising the results, they will be presented in alphabetical order.

6. Divulgação dos resultados

6. Publication of results

6.1 The results of the applications will be published on the University of the Azores website (www.uac.pt).



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6.2 Complaints can be submitted within three working days of the results being published in the previous paragraph, using the appropriate form available at <http://servicosonline.uac.pt>.

6.3 The outcome of the complaints will be publicised on the University of the Azores website.

7. Enrolment/registration

Enrolment and registration take place within the time limits indicated above. Students who are not enrolled and registered are not authorised to attend the study cycle.

8. Additional information

For additional information, please consult the [General Regulations for Doctoral Programmes](#) at the University of the Azores, available on the University of the Azores website.

4, april of 2025

The Vice-Rector for Education and Academic Affairs,

Suzana Nunes Caldeira



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Anexo I

Notice for admission to the PhD Programme in História Insular e Atlântica (séculos XV – XX)

Serialization Grid

Criterion	Criterion Weighting - PC ⁽¹⁾ (%)	Indicators (each scored between 0 and 200 points)	Indicator weighting – PI (%)
School Curriculum (CE)	50%	CEI1 - Degree classification (10 points for each value obtained in the final course classification)	25%
		CEI2 - Master's degree classification (10 points for each value obtained in the final course classification).	30%
		CEI3 - Other academic qualifications leading to a degree (to consider: quantity and classification within the disciplinary area of the course).	25%
		CEI4 - Other academic training that does not lead to a degree (to consider: quantity, duration and placement within the disciplinary area of the course).	20%
Sum =			100%
Scientific Curriculum (CC)	30 %	CCI1 - Technical-scientific production in the disciplinary area of the study cycle or in related areas: works, books, chapters in books, articles in scientific journals and in minutes of meetings of a scientific nature and participation in conferences, congresses and other scientific and professional forums (to consider: quantity, originality, diversity, scientific and/or professional autonomy).	35%
		CCI2 - Participation in scientific and/or professional projects in the disciplinary area of the study cycle or in related areas: participation in scientific and/or professional projects, with national, international, public or private funding and in unfunded projects (considering the candidate's involvement and the quantity and quality of the projects - national or international).	20%
		CCI3 - Communications presented at scientific conferences and colloquia and other relevant scientific activities of the study cycle or in related areas (juries for awards and scholarships, integration of research units).	35%
		Participation in activities of technical-scientific dissemination, technological, business and social innovation, knowledge and technology transfer (to consider: duration and scope of the	10%



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		function and framework in relation to the disciplinary area of the study cycle).	
Sum =			100%
Professional Experience (EP)	20 %	EPI1 - Professional experience (to consider: the relevance of the professional activity and the duration of the respective exercise).	40%
		EPI2 - Attendance of professional training activities that do not lead to an academic degree, including internships in a work context (considering: quantity, duration and placement in the disciplinary area of the course).	40%
		EPI3 - Other relevant professional activities in the disciplinary area of the study cycle (to consider: participation in professional associations and orders and in undifferentiated projects that respond to societal challenges).	20%
Sum =			100%

⁽¹⁾ values set out in point 5.1 of the Access and Entry Competition notice

School Curriculum Classification (0 – 200 points):

$$CE = (CEI1 \times PI) + (CEI2 \times PI) + (CEI3 \times PI) + (CEI4 \times PI)$$

Scientific Curriculum Classification (0 – 200 points):

$$CC = (CCI1 \times PI) + (CCI2 \times PI) + (CCI3 \times PI) + (CCI4 \times PI)$$

Professional Experience Classification (0 – 200 points):

$$EP = (EPI1 \times PI) + (EPI2 \times PI) + (EPI3 \times PI)$$

Final Classification (0 – 200 points):

$$Final\ classification = (CE \times PC) + (CC \times PC) + (EP \times PC)$$