

Regulations for the Attribution of Financial Support to Projects Submitted Under the Auspices of the **FLAD-UAc Mobility Fund “Crossing the Atlantic”**

A program supporting the mobility of students & researchers between the
University of the Azores and US institutions

Article 1 **Domain**

This set of regulations, elaborated under the terms of the 5th clause of the cooperation protocol between the Luso-American Development Foundation (FLAD) and the University of the Açores (UAc), signed on the 24th of February, 2015, defines the rules regarding access to and attributions of financial support for mobility projects under the terms of the **FLAD-UAc Mobility Fund “Crossing the Atlantic”**.

2nd Article **Objectives**

Under the terms of the 2nd clause of the protocol **FLAD-UAc Mobility Fund “Crossing the Atlantic”** the following are the key objectives of the fund:

- a) To promote the mobility of students and faculty researchers between the UAc and institutions in the USA, specifically universities and/or other research institutes;
- b) To promote the exchange of knowledge and development of common research projects between the University of the Azores and institutions from the USA, namely universities and/or other research institutes, where mutual interests exist;
- c) Support initiatives which have the potential to develop teaching and training activities at the University of the Azores;
- d) Leverage the regional specificities of and knowledge about the best practices produced at the University of the Azores, projecting these in the USA and beyond;
- e) Support the academic development projects of faculty, researchers and students of the University of the Azores and/or American institutions, namely universities and/or other research institutes, where mutual interests exist;
- f) Stimulate the scientific, socioeconomic and economic development of the Autonomous Region of the Azores;
- g) Deepen the links between the Azores and the Azorean communities in the USA in terms of education and research.

3rd Article
Eligibility

Faculty, researchers and students of the University of the Azores and/or other American universities or research centers may benefit from this mobility fund.

4th Article
Project Responsibility

1. Award recipients are responsible for the successful conclusion of their projects, guaranteeing the achievement of the proposed objectives and the various rules related to the concession of support by FLAD, under the terms of these regulations.
2. Each project is executed under the scientific and material responsibility of a faculty/researcher who is designated as the Principal Investigator (PI).
3. The PI is the interlocutor between the UAc and FLAD.
4. Any substitution of the PI by someone else should be communicated to FLAD and the UAc, which could lead to the financial support being canceled or revised in lieu of this substitution.

5th Article
Calls for Proposals

1. Annually there will be at least two periods for calls, for the reception and evaluation of mobility projects under the terms of the **FLAD-UAc Mobility Fund “Crossing the Atlantic”**.
2. The calls referred to above will be announced through the publication of the respective announcement on the internet sites of FLAD and the UAc.

6th Article
Applications

Applications should be written in either English or Portuguese via the appropriate application form, accompanied by a project that includes the following:

- a) Project summary;
- b) Identification and timing of the activities to be developed;
- c) Detailed budget;
- d) Physical outcomes from the project or other expected artifacts to be produced (where applicable);

- e) CV of the candidate(s);
 - f) Identification of any other regional, national, or foreign sources of support, where applicable;
 - g) Relevance of the project to the objectives of the Fund.
1. The applications of faculty, researchers and students from North American institutions are submitted via an electronic portal on the website of FLAD.
 2. The applications of faculty, researchers and students from the UAc are submitted via an electronic portal on the website of UAc.
 3. Regardless of where the application is submitted, all applications will be automatically shared between FLAD and the UAc.

7th Article

Evaluation and Selection

1. The evaluation and selection of projects will be conducted by a commission made up of elements from FLAD and the UAc under the terms laid out in line c) of the 3rd and 4th clauses of the Protocol **FLAD-UAc Mobility Fund “Crossing the Atlantic”**.
2. The evaluation and notification of the decisions of the commission will be based on the following criteria:
 - a) Quality, interest, and priority of the project for the development of the Autonomous Region of the Azores;
 - b) Relationship between the budget presented, the objectives sought, and the specific work proposed during the project;
 - c) Ability to project the Autonomous Region of the Azores abroad;
 - d) Successful completion of the work proposed and demonstrated results from projects that received previous support.
3. The applications should also be evaluated in light of the desire to diversify not only the individuals who make and/or participate in the proposal, including students, but also disciplinary areas covered under the terms of the proposed mobility.

8th Article

Financing

The awards attributed to the project are designed to be used only for the realization of the approved project, in line with the program and objectives laid out in the respective application and which were used as the basis for the decision of the Jury.

9th Article

Eligible Expenses

The following categories of expenses are eligible:

- a) Transportation;
- b) Housing;
- c) Food per diem, up to € 25 per day;
- d) Registration expenses for conferences or other activities of a scientific/training character.

10th Article

Mention of Support

Successful candidates of this fund are required to advertise the support conceded by FLAD and the UAc through the FLAD-UAc Mobility Fund “Crossing the Atlantic”, under penalty of having to return the totality of the support provided.

11th Article

Report

1. Within 30 calendar days after the conclusion of the mobility project, the PI must submit a project report using the appropriate electronic form, which will provide detailed evidence regarding the fulfillment of the project’s objectives and the activities proposed in the application, including any eventual adjustments to the program’s plans.
2. The report must include physical and/or other artifacts that resulted from the mobility project, as well as a detailed financial summary with receipts.
3. The UAc and FLAD will provide on their respective internet sites the forms required for submitting all of the elements in this article.

12th Article

Control

1. Whenever considered necessary, the UAc and/or FLAD may request to the awardee(s) any pertinent information required to assess the development of said project.
2. Recipients of support are required to inform the UAc and FLAD regarding any changes that impact the conditions under which their support was granted.

13th Article

Penalties

1. Support conceded under the terms of the *FLAD-UAc Mobility Fund “Crossing the Atlantic”* may be frozen or returned to FLAD in case of any failure to comply with one or more of the conditions under which the proposal was initially awarded.
2. Failure to submit the report required in Article 11 or its incomplete submission could imply the refund of the total amount conceded by FLAD.

14th Article

Validity

1. These regulations take effect on the date of the protocol’s signature, and remain valid for the length of that protocol’s term.
2. The previous point does not invalidate that the signatory authorities of the protocol, upon mutual accord, proceed to changes in the regulations at any time.

Lisboa, 24 February 2015